

Berkley Public Library Board Meeting Minutes 16 December 2020

Present: Matt Church, Library Director; Rita Van Brandeghen, Chairperson; Carol Hermann, Amanda Rhoda, and Mary Jo Armstrong, Board Members; Natalie Price, City Council liaison. Meeting was conducted via ZOOM.

Meeting convened at 7:00 p.m.

There were no public comments.

Minutes from 18 November 2020 meeting were unanimously approved as printed.

Librarian's Report:

The Library Director presented his report for November on programs, staff, equipment/technology updates, Friends, and services. Highlights of the reports include:

- Curbside pickup and local Berkley delivery of materials continues while the building remains closed to patrons due to COVID-19.
- The phone system has been upgraded.
- The library has also continued to provide access to digital resources during the closure.
- The library received a grant of \$13,817.06 from the Oakland County CARES Act to reimburse the library for digital resources added during the pandemic. These digital resources continue to be used to serve the public while the library is closed.
- Library wi-fi was upgraded to reach more areas of the parking lot and provide greater public access to library wi-fi outside of the building. Access is provided 24/7.
- The library has acquired 3 hotspots for patrons to check out for up to 10 days. The hotspots will provide unlimited free wi-fi access for patrons. The library will pay \$30 per month for each hotspot.
- The library served as a drop-off location for the Oakland County Sherriff's annual Coats for the Cold drive.
- The Friends were selling book bundles to patrons and will start up again after the first of the year.
- A city-wide virtual staff training on equity and inclusion was held on December 11th.
- Take home craft kits have been successful for children's activities.
- Story times will resume in January.
- Free printing services for patrons continue with patrons using curbside pick up to obtain their printing.

Old Business:

- November circulation totaled 12,010.
- There has been an uptick in CD checkouts as people request holiday music.
- Digital checkouts remain strong with November 2020 downloads totaling 3,092 compared to 1,789 for November of last year

New Business:

- Three candidates were interviewed to fill the library board vacancy. After the interviews and discussion by the board, upon motion of Mary Jo Armstrong, seconded by Carol Hermann, the board voted unanimously to recommend Jordan Pattera as our new board member. Matt will present our recommendation to City Council for their confirmation at the January Council meeting.

Update from City Council Liaison:

- Natalie reminded the board that all applications for board positions stay on file with the city for 18 months.
- A second city-wide staff training will take place virtually in January.

Other Matters

There were no other matters discussed.

Carol Hermann moved to adjourn the meeting. The motion was seconded by Mary Jo Armstrong and unanimously approved by the board.

The meeting was adjourned at 8:26 p.m.

Next meeting – 7 p.m., Wednesday, 17 February 2021

Respectfully Submitted,

Carol Hermann